

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

January 5, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller, Commissioner Anthony Hyde, and Commissioner Earl Fisher.

Commissioner Heimuller called the meeting to order.

**POLICY FOR AGENDA ATTACHMENTS:**

Sarah Hanson, Robin McIntyre and Jan Greenhalgh were present to discuss the idea of posting agenda documents to the county website for public review. Some issues of concern were addressed with regards to public record exemptions. After discussion, it was decided that a policy should be developed to outline what can and cannot be posted. Jan will prepare a draft for further review and comment.

**PUBLIC HEALTH QUARTERLY REPORT:**

This matter was carried over to the January 21, 2015 Staff meeting.

**EXECUTIVE SESSION UNDER ORS 192.660(2)(f) - EXEMPT RECORDS:**

The Board recessed the regular session to go into Executive Session as allowed under ORS 192.660(2)(f). Upon coming out of Executive Session, no action was taken by the Board.

**PCC UPDATE ON FUTURE CONNECT IN COLUMBIA COUNTY:**

Pam Blumenthal, Kelly Marks and Jose Espanza of Portland Community College came

before the Board to discuss the “Future Connect” program. This is a special scholarship program for under served students. Columbia County is the next pilot area for this program.

**RFP FOR CCDA ADMINISTRATION:**

Sarah Hanson and Jennifer Cuellar presented the Board with a draft RFP for the administration of the Columbia County Development Agency. Commissioner Heimuller wanted to add some detail estimating hours for the cost proposal section. She will make those changes prior to sending out the RFP. Both Commissioner Heimuller and Hyde want to be part of the proposal review process. The proposal due date is 2/23/15.

**LICENSE WITH THE OREGON YOUTH AUTHORITY:**

Sarah Hanson and Janet Evans met with the Board to discuss a draft license with the Oregon Youth Authority for Juvenile Division office space. A draft was provided to the Board. Currently, OYA is under lease through June 2015. They are using existing Juvenile Division office space few days a month. Sarah explained that the County notified DAS that we would be issuing a new license agreement consistent with other agreements we have for use of Courthouse office space. The Board indicated they would like clarification that the County has the right to change the location of the office space but otherwise had no objection to sending the updated draft to DAS for review.

With nothing further coming before the Board, the meeting was adjourned.

Dated at St. Helens, Oregon this 5<sup>th</sup> day of January, 2015.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By:\_\_\_\_\_

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Henry Heimuller,

Chair

By:\_\_\_\_\_

Anthony Hyde, Commissioner

By:\_\_\_\_\_

Earl Fisher,

Commissioner

By:\_\_\_\_\_

Jan Greenhalgh

Board Office Administrator